EMERGENCY CONTACT INFORMATION

_____POLICE
_____FIRE
_____AMBULANCE
_____POISON CONTROL

IMPORTANT DOCUMENTS

____Birth Certificates for all family members
____Social Security Cards
____Marriage Certificate
____Divorce Decree's
____Alimony Papers
____Child Support Papers
____Adoption Papers
____Death Certificates
____Power of Attorney Papers (3 copies)
____Wills
____Real Estate Documents. . .
    ____Deeds
    ____Mortgages
    ____Titles
    ____Leases
____State and Federal Tax Records for past five (5) years
____Car registration and/or title
____Copies of all insurance policies
    ____Life
    ____Auto
    ____Fire
    ____Homeowners
    ____Renters
    ____Earthquake
    ____Other
____U. S. Savings Bonds/Stocks/Securities
____All outstanding loan paperwork, including name, address and account numbers of each company

____School Registration Forms
____Naturalization/Citizenship Papers/Current Passports
____Copies of all current medical, dental and vision prescriptions for each family member
____Addresses and telephone numbers for all members of immediate family for spouses and children

BANKING CHECKLIST

____Bank Name_____
____Phone Number_____
____Address/Location_____
_____
Checking Account Number_____
_____
Savings Account Number_____
_____
Pin Number_____
_____
Safe Deposit Box Location and Key_____
_____

MEDICAL CHECKLIST

____Spouse or caretaker needs to know the name and number of childrens'
    ____Physician_____
    ____Dentist_____
    ____Eye Dr._____
    ____Other_____
    _____
____Immunization Records for every member of the family
____Access to all other records_____
_____
____List each family member. Include any medical condition, allergies, blood type and any medications_____

AUTOMOTIVE CHECKLIST

____Name/number and location of mechanic_____

____What type of gasoline should each car be filled with_____

___What grade of oil does each car require_____

____What kind of battery should be purchased for each car (positive right or left)

____What size windshield wipers for each car_____

____Copy of warrantys for each car_____

____Size and type of tires

____Copy of spare keys for each vehicle
____Phone number for Roadside Service

HOUSEHOLD CHECKLIST
____Where is electrical box?

____Water and Gas control valves

____Name and number of Electritian
____Name and number of Plumber
____First Aid Kit
____Fire extinguisher/know location and how to operate

____Spare keys for home
____Knowledge of smoke detectors and how to replace batteries